



Mini Diamonds (India) Ltd.

DW-9020 Bharat Diamond Bourse, Bandra Kurla Complex, Bandra- East, Mumbai – 400051.
Email: accounts@minidiamonds.net Phone: 022 4964 1850, CIN: L36912MH1987PLC042515

POLICY FOR FAMILIARIZATION PROGRAMMES FOR INDEPENDENT DIRECTORS

OBJECTIVE

In terms of Schedule IV of the Companies Act, 2013, the Listed Entity shall familiarize the Independent Directors through various programmes about the listed entity.

In order to enable the Independent Directors to fulfil their responsibilities efficiently and effectively, a familiarisation programme (“Programme”) has been put in place by Mini Diamonds (India) Limited (the “Company”) in order to assist them to understand the following:

- Nature of Industry in which the Company operates;
- Acquaintance with the Company;
- Business Model of the Company;
- Roles, Rights and Responsibilities and
- any other relevant information

FAMILIARIZATION PROCESS

- a) The Company shall conduct orientation programmes / presentations / training sessions, periodically at regular intervals, to familiarize the independent directors with the strategy, operations and functions, values, and commitments of the Company.
- b) Such orientation programmes / presentations / training sessions will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company’s strategy, business model, group structure, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities, risk management strategy, governance policies, designated channels for flow of information and such other areas as deemed necessary.
- c) The programmes / presentations will also familiarize the independent directors with their roles, rights and responsibilities.
- d) The Company may include such other details and information, as required, during the introductory familiarization programme / presentation, when a new independent director comes on the board of the Company.

REVIEW OF THE PROGRAMME

The Company may periodically review this Programme and make suitable revisions, as may be deemed necessary, from time to time.

PROGRAMME AND DISCLOSURE



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Familiarization Programmes will be conducted on “as needed” basis during the Year.

As and when Familiarization Programmes are conducted, the same will be disclosed on the website of the Company and a web link thereto shall also be given in the Annual Report of the Company.

ADMINISTRATION

The Familiarization Programme for Independent Directors will be administered and monitored by the Nomination and Remuneration Committee.