

CONFIDENTIAL

**UPENDRA NAROTTAMDAS SHAH
RONISH U SHAH
MANOJ KANTILAL MAKWANA**

**DILIP SHAH JASWANT
USHA MANOJ MAKWAN
CHINTAN MAHESH SHAH**

Dear Sir / Madam,

Sub: 04/2019-20 BOARD MEETING

NOTICE is hereby given that a meeting of the Directors of the Company is scheduled to be held as under:

DATE : 06TH FEBRUARY, 2020
DAY : THURSDAY
TIME : 05:00 P.M.
VENUE : 0-7A, FLOOR-0, NUSEER HOUSE, MAMA PARMANAND MARG OPERA HOUSE, GIRGAON MUMBAI 400004.

We now send herewith the agenda for the above meeting.

We request you to kindly make it convenient to attend the above meeting.

Thanking you,

Yours faithfully,

FOR MINI DIAMONDS (INDIA) LIMITED

**Sd/-
Ayushi Bathiya
Company Secretary
Membership No: ACS 55490**

04/2019-20 BOARD MEETING

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AGENDA

AGENDA ITEM NO.	PARTICULARS	PAGE NO.
1.	To appoint Chairperson of the Meeting.	4
2.	To consider leave of absence, if any.	4
3.	To note and confirm the minutes of 03/2019-20 meeting of the Board of Directors held on Thursday, 14 th November, 2019.	4
4.	To note the minutes of 03/2019-20 meeting of the Audit Committee held on Thursday, 14 th November, 2019.	4
5.	To note the operations of the Company during the quarter ended 31 st December, 2019.	4
6.	To take note of the brief on the proceedings of the 04/2019-20 Audit Committee meeting to be held on Thursday, 06 th February, 2020 at 04:00 P.M provided by the Chairman of the Audit Committee to the Board.	4-5
7.	To note the disclosures of related party transactions for the quarter ended 31 st December, 2019 pursuant to Regulation 23 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.	5
8.	To Take Note of the CFO Certificate In Compliance with the Requirements of Part B of Schedule II Of Securities And Exchange Board Of India (Listing Obligations And Disclosure Requirements) Regulations, 2015	5
9.	To take note of the Managing Director and CFO Certificate in compliance with Regulation 33(2)(a) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.	5
10.	To review observations, if any made in the Limited Review Report and to note Limited Review Report of Auditors in respect of Un- audited Financial Results for the quarter ended 31 st December, 2019.	5-6

11.	To review and approve the Un-Audited Financial Results for the quarter ended 31 st December, 2019.	6
12.	To make a note of the Reconciliation of Share Capital Audit Report for the quarter ended 31 st December, 2019.	6
13.	To take note of the Statement pertaining to Investor Complaints, Pursuant to Regulation 13(4) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 for the quarter ended 31 st December, 2019.	6
14.	To take note of the Notice issued by Securities and Exchange Board of India on 15 th November, 2019.	7
15.	To consider any other business with permission of the Chair, if any.	7